

MAKING AN ONLINE PAYMENT

- Login to your parents web account
- From the left hand tool bar select FACTS
- To add funds to your prepay account (ex: lunch) select Add Funds
- To make a payment on your incidental expenses (ex: Tuition) select Make a Payment

Welcome Back: Torri Acheson Logout

School Information

Student Information

Family Information

Resources

FACTS

FACTS Home

Prepay Accounts

2017-2018	
Lunch	0.00
Elizabeth Acheson School Store	5.90

Add Funds

Balances

2017-2018	
Payment Plan	0.00
Incidental Expenses	215.00

Make a Payment

- Select the term to Pay (ex: 2017-2018)
- Enter the Payment Amount
- Select Next-Payment Method

Select a Term to Pay

2017-2018 - \$215.00

Upcoming Payments

DUE DATE	AMOUNT DUE	PAYMENT AMOUNT
<input checked="" type="checkbox"/> 30 Jun 2017	\$152.50	\$ 152.50
<input type="checkbox"/> 30 Jul 2017	\$62.50	\$ Enter Amount

PAYMENT AMOUNT \$152.50

Cancel **Next - Payment Method**

- The first time you make a payment you will enter your account details (you have the option to store for future use)
- Authorize Payment

Payment Method

- US Bank ending in 2345
- or [Add a New Account](#)

Payment Method Disclosure

- The following processing fees apply:
- Checking or Savings Account - \$0.85

Total Amount

Institution Amount	\$152.50
Transaction Fee	\$0.85

Total **\$153.35**

A transaction receipt will be sent to: TestAccount1@factsmgt.com. [Add](#)

Authorization

By clicking the Authorize Payment button, you authorize FACTS to process this payment from the financial account identified above. Once this payment has been authorized, it cannot be cancelled.

[Cancel](#)

[Authorize Payment](#)